

OPT OUT OF ELECTRONIC COMMUNICATION OF FINANCIAL INFORMATION

Westminster College's primary means of communication with students is by email via a student's wclive.westminster.edu address. In addition, the College and its agents or contractors may utilize other electronic means of communication to reach you, including an alternative email address or by phone/text to any phone number you provided as a part of your student record. The Financial Aid and Business Office utilize these means to provide students with important financial and general information, including, but not limited to the invoices and important notices regarding financial aid awards, student and parent loans, student account balances, due dates, late fees, etc. The College feels that this is the fastest and greenest way to communicate.

However, if you prefer to receive financial information printed out and mailed to your home address, you may opt out of electronic communications by notifying either the Financial Aid Office or the Business Office, in writing, using this form. You may do this at any time during your attendance at Westminster College, even if you previously authorized electronic communications.

I understand that this form applies to opting out of electronic communications related to financial transactions only, and that other information and notifications from other offices will continue to be sent via email and other electronic means. I also acknowledge that general information may still be sent to me by the Financial Aid Office and the Business Office via electronic means.

Student's Printed Name: _____ ID# _____

Student's Signature _____ Date _____

After completion, please drop off the form at the Financial Aid Office or the Business Office, or send it to one of the following addresses:

Westminster College
Financial Aid Office
319 South Market Street
New Wilmington, PA 16172

Westminster College
Business Office
319 South Market Street
New Wilmington, PA 16172